Fundraising Using the SCRIP Program

Earning While You Shop!

Scrip is a term that means "substitute money". You buy gift cards that are used just like cash. These are the same gift cards as you would buy at the store, the only difference is you now get a percentage of the cost (i.e. 4%, 9%, 15% etc.) put into your student's account as credit. These cards can then be used at the appropriate store, the same as any other gift card. For example, you might buy a grocery store card for \$100, if



representation of the types of cards you can get

the card has a 5% to you your students account will get \$5 added to your student's account. That daily Starbucks can earn credit to your student's account. A win-win scenario.

NOTE: WSHS Band Boosters DO NOT keep cards in inventory to purchase. Each order is filled by Scrip directly.

Getting Started with Scrip

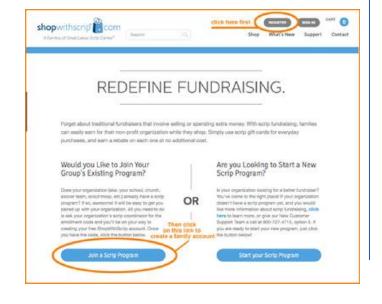
ShopWithScrip.com is the online ordering system that our organization will use to gather your scrip orders. This site offers you convenience—you can now order scrip from any internet-connected computer at home, school or the office.

Who Can Use ShopWithScrip?

Any family can use ShopWithScrip—however, to place orders, you have to create a free account at ShopWithScrip.com.

How to Register

- STEP ONE: Contact your Scrip coordinator to get the WSHS Band Enrollment Code at scrip@WSHSspartanband.org. Please provide your name, your student name(s) and the band they are enrolled in.
- STEP TWO: You will receive a call from one of our coordinators to verify you are setting up an account
- STEP THREE: Once we have spoken with you directly, you will recieve an email with the WSHS Band Enrollment Code—Log on to shop.shopwithscrip.com
- Click on the "Register" button on the top left of the page and
- That will bring you the "Join a Scrip Program" on the lower left. You will be asked to enter the enrollent code and then your personal information to create a account.
- Step Four: Last Step is payment



Shipping Dates for Cards

Physical card orders are shipped once a month to avoid excessive shipping charges.

Shipping dates for the remainder of 2019 through mid 2020 are as follows:

Upcoming PHYSICAL CARD dates: orders must be placed by

- Monday, Oct 14, 2019
- Monday, Nov 11, 2019
- Monday, Dec 9, 2019 (get your Christmas orders in)
- Monday, Jan 13, 2020
- Monday, Feb 10, 2020
- Monday, Mar 16, 2020
- Tuesday, Apr 14, 2020 (day after spring break)
- Monday, May 11, 2020 (last planned date for the school year)

Questions on SCRIP? scrip@WSHSspartanband.org

Payment Methods

There are two payment options you can use. Both options are valid for purchasing physical cards, ScripNow eCards, and reloading previously purchased eCards (for those that permit this option).

You are encouraged to use the PrestoPay option as this will allow you to get your ScripNow eCards and reloading within minutes of placing your order.

PrestoPay—OPTION 1: (Recommended Method)

This is the recommened method for fastest service.

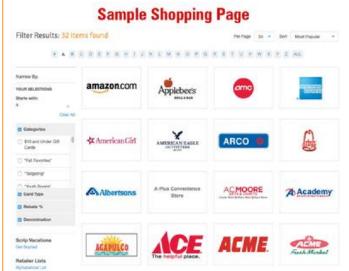
Presto Pay will be drawn directly from the bank account you designate. (Note: it will take about 3-5 business days to get this payment method set up.) The advantage is that once the account is established you will not have to wait for authorization to complete your transaction. This will allow you to get e-cards immediately or put money back on refillable cards.

(Please note that for every Presto Pay payment made you will be charged an additional \$0.15 cents for processing)

Payment by Check—OPTION 2:

You can pay by check, made payable to WSHS Band Boosters.

Once you check has been received by the Scrip Coordinators, then your order will be approved and released. This can delay you receiving the gift cards for several days.



Using ShopWithScrip.com

You can manage your account through the Family Dashboard. To access your Dashboard, click "My Account," at the top of any page.

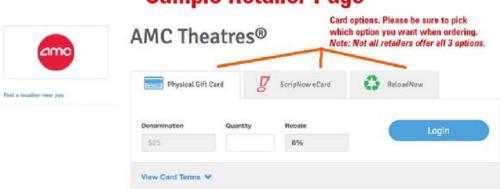
From here, you can check your account activity, change your profile and password, and, remove, and modify organizations you belong to and read coordinator and site announcements.

Four Easy Ways to Order

To place an order, you can shop right from your Family Dashboard!

- **Browse**: Looking for a gift? Not sure what's available? Use this feature to shop by category.
- Specials: Want to order the best discounts possilbe? Add these items to your cart directly from the specials list.
- **Shopping lists:** You can create a weekly list for things you order regularly like gas and groceries, and a monthly list for scrip you purchase a little less often. You'll be able to add the list items to your cart all at once and place your order in no time!
- Reload: Besure to use your wallet to monitor and track your reloadable cards.

HAPPY ORDERING.



Sample Retailer Page

SCRIP Frequently Asked Questions

Scrip is the only year round WSHS Band fundraiser. Earn credits to your student account to pay marching band fees, uniform fees and for the spring trip and much more, while you shop! Use scrip to purchase everyday expenses like food, clothing, and gas and get a percentage for your student. Use at restaurants, department stores, the movies and when you travel. Earn credits with every purchase.

How does my student earn credits?

You buy gift cards at face value. Each merchant gives a percentage back, typically 2%-15%, which will be credited to your student's account. For orders that require shipping the band spreads the shipping charges among the families that had something shipped. Reloads and ScripNow do not have shipping charges associated, but ShopWithScrip charges a small fee for each order. The typical shipping fee is \$7.75 and doesn't depend on the number of cards shipped, so we try to make large group orders to share the shipping. Merchants can change their rebate percentages at any time. The current rebate percentage is listed at the time your order. They sometimes offer specials with higher rebates. Click on the "Specials" tab to view current offers. Also you can sign up to receive emails with the current specials.

How do I order scrip?

Folow the above steps to create an account. Then, log on to www.shopwithscrip.com at any time to place an order. You can place an order anytime day and night. (Note: The West Springfield Band Boosters only places an order for plastic cards about once a month, watch for email notification of when we will be placing an order.) ScripNow (e-card) and Reload orders online, can be placed at anytime day or night. If you pay with Presto Pay these orders will be processed immediately. If you pay by check you will need to get your check to the coordinators before the order can be approved to process.

Payment

Payment may be made by PrestoPay or by check (checks made out to WSHS Band Boosters). All Scrip orders paying by check must deliver payment to the coordinator for the order to be authorized. This includes ScripNow and Reload orders. For plastic card orders the coordinator will contact you by email when your order is ready for pick up.

What is PrestoPav?

PrestoPay is an automated way to pay for your scrip. After you complete a one-time verification process you can choose to have the system withdraw the funds directly from your checking account. There is a convenience fee (currently \$0.15) for each order, but you may order multiple plastic cards, ScripNow and Reloads on each order.

(Note: Plastic cards will only be ordered about once a month, visit the <u>calendar</u> to see deadlines, watch for emails announcing an order deadline)

The PrestoPay service is optional, you decide upon checkout, but only PrestoPay allows you to make a purchase without the coordinator's involvement.

What is Reload?

Several merchants offer reloading on their cards. Once you have the plastic card you can add money to the card and not wait for a new one. If you place card reload orders and pay with Presto PayTM, "shopwithscrip" will automatically process your order by the next business day or sooner. If you pay by check you will need to deliver the check to the coordinator. Once payment has been received the coordinator will approve the transaction and release your order-it will not go thru automatically. This service is not available on all cards, click on the "Reload" tab to view merchants.

What is ScripNow?

ScripNow! Is the quickest way to purchase and use scrip. You can order, pay for, and print eCards for various retailers and use them within minutes. Choose the ScripNow! category on the shopping menu or click on the icon. For optimal speed, Presto Pay is recommended. When you pay with Presto Pay, you'll receive your eCard typically in 30 minutes or less. However, you can pay your coordinator by check. This will delay the process since the ScripNow! code will only be delivered after your coordinator receives the order and payment.

How does the Band student receive credit for a scrip order?

A list of each student's earnings for the previous month is forwarded during the next month to the Student Accounts board member who adjusts the student's account information to reflect the credit earned.