

West Springfield HS Band - Charms Login Instructions

The WSHS Band Program uses the Charms Office system to facilitate communication between band families and the band booster organization. After logging into Charms Office, parents and students will be able to review and update WSHS Band personal information to ensure steady communication. The E-Mail addresses in Charms for students and parents will serve as the main e-mail database for the band program.

The instructions below should provide you easy login access to the system:

1. Go to www.charmsoffice.com. Click the Login button at the top right-hand corner of the screen. Enter the school code (FCPSWestSpringfieldHSBand).
2. Once you enter the Parent/Student area, enter your child's FCPS ID NUMBER as the Student Area Password (This is set as the initial default password). You will be required to change this upon the initial login.
3. Update your contact information (e.g., email address, parent names, etc.) you need to make sure we can contact you.

What do you do if your FCPS student ID number does not initiate an account login?

- Try one more time 😊
- Send an email to Mr. Gustama (Wgustama@fcps.edu) to confirm your account is active